



TOUR PERMIT APPLICATION

Tour Permit Fax # (510) 567-1269

FOR TRIPS AND CAMPS UNDER 500 MILES

Local permit No. _____ Date received _____ Date approved by council _____

A local tour permit is granted by the council for trips of less than 500 miles or travel to a council-owned camp. A National Tour Permit is granted by the region after approval of the council and is required for trips in excess of 500 miles one way or for any trips outside the United States of America. A council needs the application at least two weeks in advance of the activity for local permits. Councils may require additional time for special activities, and unit leaders completing this application should plan accordingly. Units are strongly encouraged to utilize MyScouting to file all permits electronically. Print or reproduce on legal- or ledger-size paper.

Unit title _____ Unit No. _____ Chartered organization: _____

Council name/number: _____ / _____ District: _____

Purpose of this trip is _____

_____ to From (city and state) _____

Total days _____

Mileage round trip _____ Dates _____ to _____ Company name and policy

No. _____

Is accident insurance in force for this unit? Yes No **Itinerary:** It is required that the following information be provided for *each day* of the tour. (Note: Speed or excessive daily mileage increases the

possibility of accidents.) Attach an additional page if more space is required. Include detailed information on campsites and routes and include maps for wilderness travel.

Date	Travel			Mileage	Overnight stopping place (Check if reservations are cleared.)		To
	From						
						<input type="checkbox"/>	
						<input type="checkbox"/>	

Type of trip: Day trip Short-term camp (less than 72 hrs.)

Long-term camp (longer than 72 hrs.) (Furnish copy of program and menus.) High-adventure activities

Leadership and Youth Protection Training: Boy Scouts of America policy requires at least two adult leaders on all camping trips and tours. Coed Venturing crews must have both male and female leadership. The adult leader in charge of this group must be at least 21 years old. All registered adults participating in any nationally conducted event or activity must have completed BSA Youth Protection Training. At least one registered adult who has completed BSA Youth Protection Training must be present at all other events and activities that require a tour permit. Effective for tours beginning January 1, 2009, Youth Protection Training will be valid for two years from the date completed.

1. The adult leader in charge of this group must be at least 21 years old. Name _____

Age _____ Scouting position _____ Expiration date _____ Address _____

City _____ State _____ Zip code _____

Phone _____ E-mail _____

Youth Protection Trained Yes No

As the tour leader, I certify that appropriate planning has been conducted, qualified and trained supervision is in place, permissions are secured, and I have read and have in my possession a copy of *Guide to Safe Scouting* and other appropriate resources.

Adult leader's signature

2 Assistant adult leader name(s) (minimum age 18 or 21 for Venturing crews) Name _____

Age _____ Scouting position _____ Expiration date _____ Address _____

City _____ State _____ Zip code _____

Phone _____ E-mail _____

Youth Protection Trained Yes No

Attach a list with additional names and information as outlined above.

Signed by member of unit committee

Signed by tour leader

Signatures must be from two different people.

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3. Party will consist of (number): 0

___ Cub Scouts	___ Boy Scouts	___ Varsity Scouts	
___ Venturers—male	___ Venturers—female		
___ Adults—male	___ Adults—female	___ Total	0

4. Party will travel by:

Car Bus Train Plane
 Canoe Van Boat Foot

 Bicycle

If traveling by other methods, please specify.

Party will travel with another unit/crew that has a male or female (circle one) leader. This leader will be responsible for the Venturer(s) of my crew. Advisor _____ Other crew's no. _____ Council _____

Tour involves: Swimming Boating Climbing Orientation flights (attach Flying Permit, No. 19-672, required)

Wilderness or backcountry (must carry Wilderness Use Policy and follow principles of Leave No Trace Camping)

Activity Standards: Where swimming or boating is included in the program, Safe Swim Defense and/or Safety Afloat standards are to be followed. If climbing/rappelling is included, then Climb On Safely must be followed. At least one person must be trained in CPR from any recognized agency for Safety Afloat and Climb On Safely. At least one adult on a pack overnighiter must have completed Basic Adult Leader Outdoor Orientation (BALOO). Effective for tours on January 1, 2009, at least one adult must have completed Planning and Preparing for Hazardous Weather training.

		Safe Swim Defense expiration	Safety Afloat expiration
Name			
	Age		
			Climb On Safely date taken
		(two years from date taken)	
			(two years from date taken)
Name			
	Age		
		CPR Training	
			Agency
			Expiration Date
			Planning and Preparing for Hazardous
			Youth Protection expiration
Name			
	Age		
		Date BALOO Training Completed	
			Weather Training valid until
			(two years from date taken)
			(two years from date completed)
Name			
	Age		
			NRA Instructor and/or RSO

Rifle Shotgun Pistol Range Safety Officer Muzzle-loading rifle
Muzzle-loading shotgun

INSURANCE All vehicles MUST be covered by a liability and property damage insurance policy. The amount of this coverage must meet or exceed the insurance requirement of the state in which the vehicle is licensed and comply with or exceed the requirements of the country of destination for travel outside the United States. (It is recommended, however, that coverage limits are at least \$50,000/\$100,000/\$50,000 or \$100,000 combined single limit.) Any vehicle designed to carry 10 or more passengers is required to have

limits of \$100,000/\$500,000/\$100,000 or \$500,000 combined single limit. In the case of rented vehicles the requirement of coverage limits can be met by combining the limits of personal coverage carried by the driver with coverage carried by the owner of the rented vehicle.

KIND, YEAR, AND MAKE OF VEHICLE	NUMBER OF PASSENGERS OWNER'S NAME	DRIVER'S LICENSE NUMBER	WILL EVERYONE WEAR A SEATBELT?	LIABILITY INSURANCE COVERAGE LIABILITY		
				PROPERTY DAMAGE	Each Person	Each Accident
				\$	\$	\$

The local council may allow a list of the above information to be attached to the permit in order to expedite the process. Each unit may circle the names of the drivers for an event or an activity.

TRANSPORTATION GUIDELINES

Name: _____

C.D.L. expiration date _____

2. If by motor vehicle: _____

c. Driving time is limited to a maximum of 10 hours and must be interrupted by frequent rest, food,

a. *Driver Qualifications:* All drivers must have a valid driver's license and be at least 18 years of age. **Youth Member**

Exception: When traveling to an area, regional, or national Boy Scout activity or any Venturing event under the leadership of an adult (21+) tour leader, a youth member at least 16 ^{and recreation stops.} years of age may be a driver, subject to the following conditions: (1) Six months' driving experience as a licensed driver (time on a learner's permit or equivalent is not to be counted); (2) no record of e. Passengers will ride only in the cab if trucks are used. accidents or moving violations; (3) parental permission has been granted to leader, driver, and riders.

b. If the vehicle to be used is designed to carry more than 15 people (including driver) the driver must have a commercial driver's license (CDL).

OUR PLEDGE OF PERFORMANCE

1 We will use the Safe Swim Defense in any swimming activity, Safety Afloat in all craft activity on the water, 9. We will not deface trees, restrooms, or other objects with initials or writing. and Climb On Safely for climbing activity. 10. We will respect the property of others and will not trespass.

2 We will use trucks only for transporting equipment—no passengers except in the cab. All passenger cars, 11. We will not cut standing trees or shrubs without specific permission from the landowner or manager. station wagons, recreational vehicles, and cabs of trucks will have a seat belt for each passenger. 12. We will collect only souvenirs that are gifts to us or that we purchase.

3 We agree to enforce reasonable travel speed (in accordance with national, state, and local laws) and use only 13. We will pay our own way and not expect concessions or entertainment from any individual or group. vehicles that are in safe mechanical condition. 14. We will provide every member of our party an opportunity to attend religious services on the Sabbath.

4 We will be certain that fires are attended at all times. 15. We will observe the courtesy to write thank-you notes to persons who assisted us on our trip.

5 We will apply for a fire permit from local authorities in all areas where it is required. 16. We will, in case of backcountry expedition, read and abide by the Wilderness Use Policy of the BSA.

6 We will at all times be a credit to the Boy Scouts of America and will not tolerate rowdyism or un-Scoutlike 17. We will notify, in case of serious trouble, our local council service center, our parents, or other local contact. conduct, keeping a constant check on all members of our group. 18. If more than one vehicle is used to transport our group, we will establish rendezvous points at the start

7 We will maintain high standards of personal cleanliness and orderliness and will operate a clean and sanitary 18. If of each day and not attempt to have drivers closely follow the group vehicle in front of them. camp, leaving it in a better condition than we found it.

8 We will not litter or bury any trash, garbage, or tin cans. All rubbish that cannot be burned will be placed in a tote-litter bag and taken to the nearest recognized trash disposal or all the way home, if necessary.